



NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH BHUBANESWAR
(An autonomous Institution under Department of Atomic Energy, Govt. of India)

REQUEST FOR CASH FROM HOSTEL IMPREST

1	Name of the Hostel	
2	Details of the items to be purchased/repaired	<hr/> <hr/> <hr/> <hr/> <hr/>
3	Estimated Amount	₹ _____
4	Date of requirement	__ __ / __ __ / 20 __ __
	Signature of caretaker	Signature of HEC member Name: _____ Role on HEC: _____
<u>Approved / Not Approved</u>		
Signature of Warden		
Received ₹ _____		
Signature _____		
Date : __ __ / __ __ / 20 __ __		
Amount for which bill submitted ₹ _____		
Balance Refunded ₹ _____		
		_____ Signature of Hostel In-Charge